

# Macomb Intermediate School District

## *Bilingual Education/ ELL Program*

**2010 - 11**

### **LEA Referral Process**

#### **Entrance Criteria**

The MISD students are *referred by the local schools/districts after giving an English Language Proficiency Assessment Initial Screening test, which administered by the school staff*, to determine that the student is eligible

The students referred are reported on a Fourth Count Day Report which is submitted to the State Department. Potentially, eligible students are those whose National Origin Language are other than English in their home. *Each district must keep a record of all potentially eligible students to comply with the Office of Equal Opportunity rules.* Student's eligibility criteria respond to federal regulations and are approved by the MDE. All potentially eligible students are to be screened for eligibility using the ELPA Initial Screener. Students who meet the criteria mentioned in the paragraph above may be referred to the MISD Bilingual Education Program.

Spring ELPA is administered to all students who are identified as limited English proficiency on SRSD, including those who may not receive any ELL/bilingual services and those whose parents may have refused the services within that specific school year.

#### **Testing/Assessment of Needs**

*It is the responsibility of the local school district to administer an ELPA Initial Screener to each new enrollee who states on their home language survey that they speak a language other than English in their home. **This test must be given to determine the student's eligibility for bilingual education or special program services in order to provide understandable instruction and provide the student with an equal opportunity to obtain an education in an English only classroom.** The assessment should be administered within 10 days the students enrolled in the district.*

#### **Exit criteria from the English Language Learner Program**

Students automatically exit the bilingual and/or Title III programs when they reach proficiency or advanced proficiency on Spring ELPA. **They may exit at any time upon the request of a parent.** If the staff disagrees with a student request to exit, the student's family is consulted and the request is reconsidered. **Schools may reactive bilingual services with parent's agreement.** There is

no limit to the time a student may receive BIA services as long as the service is in the best interest of the student; however, Title III programs are funded only for three years. The “best interest” of the student is a professional determination made in collaboration with a student and family reviewing the students’ academic, social, and affective needs. **Through the bilingual contact person, the schools/districts must monitor these students’ progress and provide resources for at least 2 years. If the exited ELL students are not academically successful due to language, contact the bilingual consultant/coordinator.**

### **Monitoring Criteria**

Students who have exit the program or tested proficient or advanced proficient (Formerly Limited English Proficient or FLEP) must be monitored by the district for two years. The monitoring system can be based on the following criteria:

1. Student classroom performance
2. Student standardized test performance
3. Student MEAP/MME performance
4. Other criteria used by district