

## ROSES Application Version 6.09 Installation Instructions

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**Here are the instructions for loading the newest ROSES application files into a ROSES Application Folder and running a 'Data' database conversion program:**

**PRELIMINARY NOTE #1:** For definitions of common configuration terms and conventions, go to the ROSES Home Page (<http://www.misd.net/roses>). Then, **click** the following link: **ROSES Configuration Notes**.

**PRELIMINARY NOTE #2:** If you are updating a previous version of the ROSES application, start at step 1) below.

**PRELIMINARY NOTE #3:** If ROSES has **never** been installed at your site, create the **ROSES Application Folder**. (The **ROSES Application Folder** is defined in the **ROSES Configuration Notes**.) Then, start at step 3) below.

**\* The new install program has removed the need to rename your access report database for Access 2003 users. Click the check box for access 2003 installations. \***

1) Perform the following to verify the location of the **ROSES Application Folder**:

- a) Log into ROSES.
- b) Select the following from the Main ROSES Menu: **Utility -> Session Settings**
- c) Write down the **ROSES Application Path**:

**Reminder:** The **ROSES Application Path** is the **ROSES Application Folder** and the **Destination Directory** in step 5).

d) Log out of ROSES.

2) Make sure that **everybody** has logged out of ROSES.

3) Perform the following to download the **newest** version of the ROSES Application Installation Program:

- a) With **Windows Explorer** or **My Computer**, create a **temporary folder**.  
(Example: **C:\Temp**)
- b) On the ROSES Home Page, click the following link: **ROSES Application Version 6.09 Installation Program**.
- c) Save **SetupRosesApp.Exe** in the **temporary folder**.

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- 4) Close all applications.
- 5) Perform the following to run the ROSES Application Installation Program:
  - a) From the **temporary folder**, double-click **SetupRosesApp.Exe**
  - b) Eventually, you will see the **Choose Destination Location** screen. Set the **Destination Directory** by browsing for the **ROSES Application Folder**. Then, follow the screen prompts.

**Reminder #1:** If you are updating a previous version of the ROSES application, then set the **Destination Directory** to the value that you wrote down in step 1) c).

**Reminder #2:** If you are installing ROSES for the first time at your site, set the **Destination Directory** to the folder created in **PRELIMINARY NOTE #3**.

- c) Eventually, you will see the **Setup Complete** screen. At this screen, click the **Finish** button.
- 6) Perform the following to **convert the 'Data' Database(s)**:
  - a) With **Windows Explorer** or **My Computer**, copy all of the "data" databases (PR?????.MDB and FR?????.MDB) to a folder for backup purposes.
  - b) With **Windows Explorer** or **My Computer**, navigate to the **ROSES Application Path**. Then, double-click the conversion program: **CV037Sep.Exe**
  - c) For each **'Data' Database** (PR?????.MDB and FR?????.MDB) to be converted:
    - i) On the **CV037Sep – Convert a ROSES 'Data' Database to Version 6.09** form, click **Browse** to select a **'Data' Database**.
    - ii) On the **Select a 'Data' Database Name** form, use the following controls:
      - (1) Use the **Look in** combo box to select the folder of a **'Data' Database**.
      - (2) Use the **Files of type** combo box to select **one** of the following **'Data' Database types** to convert:
        - (a) **Primary Database** (PR?????.MDB)
        - (b) **Frozen Database** (FR?????.MDB)
      - (3) To select a **'Data' Database**, perform **one** of the following:
        - (a) **Click** a **'Data' Database**. Then, click **Open**.
        - (b) **Double-Click** a **'Data' Database**,
    - iii) On the **CV037Sep – Convert a ROSES 'Data' Database to Version 6.09** form, click **Run**.

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**Warning:** When installing prior versions of ROSES, some technicians did not convert all of the old Primary and Frozen databases. Therefore, if you try to convert a database that was not converted with a previous conversion program, you might receive an error.

If you receive an error, refer to the following link on the ROSES Home Page:  
**Instructions for Converting Old 'Data' Databases.**

- d) When you are done converting '**Data' Databases**, click **Cancel** to exit the conversion program.
- 7) If you have Access version 2003, then  
Choose the correct selection. You shouldn't have to rename the file.
  - a) ~~Delete the file named "rpMainTe.mdb" from your central Roses directory.~~
  - b) ~~Rename the file named "rpMainTe2003.mdb to rpMainTe.mdb~~
  - e) ~~This will provide the Access 2003 version of the Roses report database.~~
- 8) Perform the following to test the success of the installation:
  - a) Go to the computer of a ROSES operator (if you are not using a ROSES operator's computer).

**Reminder:** If the computer has never run the ROSES Application before (if the ROSES client DLL's have never been installed on the computer), go to the ROSES Home Page (<http://www.misd.net/roses>). Then, **click** the following link: **ROSES DLL Installation Instructions**. After installing the ROSES DLL's, continue with the Application Installation Instructions at step 7) b) below.

- b) **Double-click** the ROSES desktop short-cut.

If the computer does not have a ROSES short-cut, **double-click** the **Roses.Exe** file that is in the **ROSES Application Folder**.

- c) At the **ROSES Login** screen, type the operator's user name and password.
- d) If you get any of the following error messages:

**Cannot open the database**  
**Cannot access the Ethnic Crosswalk table**

Refer to **NOTE #13** in the **ROSES Configuration Notes**. Then continue with step 6) e) in the ROSES Application Installation Instructions (below).

- e) Ignore the following possible warning message:

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**You are opening a database other than the primary database.**

- f) If you are prompted to compact the database, click **No**.
- g) Perform the following to refresh the report database:
  - i) Select the following from the **Main ROSES Menu: Utility -> Current 'Report' Database -> Refresh Report Database**
  - ii) Click **Run**.
- h) Perform the following to verify session settings:
  - i) Select the following from the **Main ROSES Menu: Utility -> Session Settings**
  - ii) On the **Session Settings** form, if everything is configured properly:
    - a. The **ROSES Application Version** should be: **6.09**
    - b. The **Current 'Data' Database Version** should be: **6.09**
    - c. The **Current 'Report' Database Version** should be: **6.09**
    - d. The **Template 'Report' Database Version** should be: **6.09**
- 8) If multiple ROSES operators run the ROSES application from the same network folder, test the success of the installation (as explained in step 7) above) on **each** ROSES operator's computer.
- 9) Congratulations! You have completed the ROSES Application Installation Instructions!