

ACT/MME Accommodations Table for use at IEPs in Grades 10, 11 and 12

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Michigan Merit Examination (MME) Accommodations Summary Table (as of 11/27/2006)

ACT has noted whether each accommodation that requires approval will result in ACT scores that are fully reportable to colleges and other entities **when approved by ACT for an individual student with disabilities**. If specific restrictions must be met or documentation from the test administration provided, these are also noted. The use of accommodations that require approval and which have not been approved by ACT for an individual student will result in ACT scores that are reportable **only** for MME scores (i.e., "state-allowed" accommodations). If a student uses a combination of accommodations, and any of those accommodations that require approval were not approved by ACT, the resulting scores will not be college reportable; However, the results can be used for MME scores.

NOTE: The use of these Standard accommodations will result in valid MME scores that may be used for the Michigan Merit Award and accountability. This is true for both ACT-approved and state-allowed accommodations.

- 1) **"ACT-approved" accommodations** that result in ACT scores that are fully reportable to colleges, scholarships, and other entities *in addition to* being used for MME scores. Only students with professionally diagnosed and documented disabilities who receive accommodations in school should apply for ACT-approved accommodations.
- 2) **"State-allowed" accommodations** that result in ACT scores used only for MME scores.

ACT and WorkKeys Components		
(T)iming/Scheduling	May Request	College Reportable ACT Scores
T01 Extended Testing Time	Yes	Yes
T02 Frequent/appropriate Supervised Breaks	Yes	Yes
T03 Supervised Time Most Beneficial to Student	Yes	Yes
T04 Clock/Method indicating Time Remaining	Local decision but must adhere to all ACT directions	Yes
(S)etting For Test Administration		
S05 Comfortable Placement in Room (front/back/etc)	Local decision unless requesting off site.	Yes
S06 In Bilingual/ESL Classroom	Local decision unless requesting off-site	Yes
S07 In Special Education Setting	Local decision unless requesting off site.	Yes
S08 In Homebound/Medical Care Facility with appropriate supervision of school professional	Yes	Yes
S09 In Distraction-Free Space or Alternate Location with appropriate supervision	Local decision unless requesting off-site	Yes
S10 In Interim Alternative Ed Setting with appropriate supervision of school professional	Local decision unless requesting off-site	Yes
S11 Administration in Small Group	Local decision	Yes
S12 Administration of assessment Individually	Local decision unless required by approved accommodation	Yes
S13 Tools to Assist with Concentration	Submit details with request	Depends on details
S14 Administration by Qualified Person familiar to student.	No request necessary-staff must meet all ACT requirements	Yes
S15 Appropriate Seating/Special Lighting/Furniture	Local decision	Yes
S16 Move/Stand/Pace (non-intrusive & non- distracting)	Local decision	Yes
S17 Background Music/Noise Buffers	Submit details with request	Depends on details
(P)resentation	May Request	College Reportable ACT Scores
P18 Bilingual word-for-word non-electronic Translation Glossary (for ELL)	Yes	No
P22 Use an Abacus	Yes	Yes
P26 State-produced video/audio English version if ELL-eligible**(in math, science, social studies & MEAP or IVII-Access ELA (Writing-Expressing Ideas section only)	Yes	No
P27 State-produced video/audio English version if ELL-eligible** (ONLY in reading section of MI-Access Functional Independence)	Yes	No
P28 State-produced video/audio Arabic or Spanish version if ELL-eligible**(in math, science, social studies (ONLY if student receives bilingual instruction in native language in school setting)	Yes	No
P29 Read ALL Directions in Student's Native Language to ELL-eligible** student	Yes	No
P30 Student Restatement of Directions in Own Words	Yes	No
P31 Student Asking for Clarification of Directions	Yes	No
P32 Provide Directions using Sign Language	Yes	Yes
P33 Administer by Bilingual/ESL staff or similarly qualified person	Local Decision-staff must meet all ACT requirements	Yes
P34 Administration by Person Familiar to Student	Local Decision-staff must meet all ACT requirements	Yes

ACT/MME Accommodations Table

ACT and WorkKeys Components

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(P)resentation	May Request	College Reportable ACT Scores
P39 Read/Repeat Directions exactly as worded in booklet	Yes	Yes
P40 Emphasize Key Words in Directions	Yes	Yes
P41 Visual, Auditory, Physical Cues to begin, maintain, finish (not ELL)	Yes	Yes
P42 Read Aloud: Reading Components of ACT & WorkKeys.	Yes	Yes
P43 Read Aloud: Mathematics, Science and Social Studies Components of ACT & WorkKeys	Yes	Yes
P44 Read Mathematics, Social Studies and Science assessment Content in student's Native Language if eligible.	Yes	No
P45 Sign Mathematics, Science and Social Studies assessments	Yes	Yes, only if EES approved by ACT. No if ASL or other sign language.
P46 Sign English Language Arts Assessments	Yes	Yes, only if EES approved by ACT. No if ASL or other sign language.
P47 Use of Page-Turner	Local Decision-staff must meet all ACT requirements	Yes
P48 Placement of Teacher/Proctor near student	Local Decision	Yes
P53 Use calculator/talking calculator on calculator-permitted sections of mathematics assessment.	Local Decision-staff must meet all ACT requirements	Yes
P55 Use Magnification Devices	Yes	Yes
P56 Use Auditory Amplification Devices or Special Sound systems	Submit details with request	Depends on details
P57 Use Closed-Circuit Television	Yes	Yes
P58 Acetate Colored Shield, highlighters/tape, page flags, reading guides (not ELL)	Yes	Yes
P59 Non-Skid Surface that will not damage answer document or scanning equipment	Yes	Yes
P60 State-produced Braille & Enlarged Print versions	Yes	Yes
P61 State-produced Audio versions of Assessments (ELA, Mathematics, Science, Social Studies)	Yes	Yes
(R)esponse	May Request	College Reportable ACT Scores
R63 Oral Responses	Yes	Yes
R64 Scribe for Constructed-Response Items (student must indicate punctuation, format & spell all key words) - for ELA assessments	Yes	Yes, only if recording of test session returned to ACT
R66 Student Dictates Responses into Tape Recorder; Teacher Transcribes Responses Exactly as Dictated for Mathematics, Science and Social Studies Assessments.	Yes	Yes, only if recording of test session returned to ACT
R67 Respond in Sign Language for English Language Arts	Yes	Yes, only if recording of test session returned to ACT
R68 Respond in Sign Language for Mathematics, Science and Social Studies Assessments	Yes	Yes, only if recording of test session returned to ACT and writing test signed EES
R69 Augmentative Communication Devices	Submit details with request	Depends on details
R70 Use of Computer or Word Processor with Spell Check, Thesaurus, and Grammar Checker Disabled for ELA	Yes	Yes
R71 Use of Computer or Word Processor with Spell Checker, Thesaurus and Grammar Checker NOT DISABLED for Mathematics, Science and Social Studies	Yes	Yes
R72 Student Points To or Writes Directly into Answer Booklet (Transferred to Answer Document by Teacher)	Yes	No
R73 Braille Writer for responses	Yes	Yes
R74 Scribe for Constructed-Response Items (student must indicate punctuation & spell key words)	Yes	Yes
R75 Adapted/Lined/Grid Paper for recording answers	Yes	Yes, only if recording of test session returned to ACT
R76 Computer with Alternative Access (for alternative response mode)	Yes	Yes
R77 Speech-to-Text word processing for math, science and social studies (not ELA)	Submit details with request	Depends on details
R79 Alternative Writing Position	Yes	Yes
R80 Adaptive Writing Tools (pencil grip larger pencil, etc)	Yes	Yes
R81 Write Directly in Assessment Booklet	Yes	Yes