

A user-friendly GUIDE TO

Employment & Training

FOR FAMILIES in Macomb County



About This Book

This *Small Book* is designed to assist families in locating free or low-cost community services in Macomb County and is designed to be user-friendly.

The book first lists a "SITUATION" followed by a short descriptive phrase about each of the known services listed for that situation, an explanation of the services and eligibility requirements (if applicable), and finally, the telephone number for the service.

This book lists services by a service category, not by agency. This helps to speed the finding of needed services. For the most part, only Macomb County resources are listed. Exceptions to this are out-of-county resources included if a Macomb County facility is filled or county or state services that may be accessed in Macomb County.

To aid you in your use of this book, you will notice the following format: Each "*Situation*" is enclosed in a black box to differentiate it from other situations.

The symbol (~) is placed in front of each new service under that category. All known services for a situation are grouped under it regardless of what agency offers those services.

As names of agencies and programs frequently change, please note that the former name is indicated in brackets { }.

Every effort has been made to assure that the information is up-to-date and accurate. Due to the dynamic nature of organizations, information changes often.

We hope that you enjoy this resource and that you are able to locate help more quickly. For your information, *Small Books* are available on the following topics:

Adoption	Literacy
Child Abuse	Mental Health
Child Care	Parenting
Dementia	Recreation/Leisure
Dental	Runaway Services
Domestic Violence	Senior Citizen Services
Employment & Training Services	Sexual Assault
Fetal Alcohol Spectrum Disorder	Special Needs
Financial Assistance	Substance Abuse
Food	Suicide Prevention
Gambling Addiction/Problems	Support Groups
Resources	Teen Pregnancy Service
Health	Transportation
Homeless Services	Utility Assistance
Housing	Vision and Hearing Services
Legal Issues	Glossary

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EMPLOYMENT AND TRAINING

YOUTH

SITUATION: A youth needs employment and training services.

- ❖ *Elementary, Middle School and High School public education is available through all 21 Macomb County school districts to prepare youth for advanced education or the work place. Students are encouraged to remain in school and graduate.*

Additional assistance to help students stay in school

The following services are also available which provide additional assistance to students to help them stay in school and complete their high school education:

- A. In-school Individualized Instruction is available free in some Macomb County schools to youth 14 to 21 years who are at risk of dropping out of school. Services include individualized instruction for students who are deficient in reading and math. Students must meet income guidelines. Contact your local high school counselor.
- B. Special Support Services including counseling, assessment, and paraprofessional help within the classroom is available to all students with special needs. Contact your local high school counselor.
- C. School-based Vocational Services available to Macomb County students include:
 1. Vocational training for youth 18 - 21 years (those under 18 must have the permission of parents or guardians to participate) is available through all local school districts. Training is available in a number of occupational areas such as: auto mechanics, medical office procedure, electronic repair, and machinist training. Coop classes are also available in some districts as well as on-the-job training opportunities. **Contact your local School District's Career Technical Education Director or Adult Education Director (See listing on next page):**

SCHOOL DISTRICT	CAREER TECHNOLOGICAL EDUCATION DIRECTOR	TELEPHONE	ADULT EDUCATION DIRECTOR	TELEPHONE
Anchor Bay	Gail Eckstein	(586) 949-4513	Rob Tidd	(586) 725-2205
Chippewa Valley	Dale Henderson	(586) 723-2222	Kathleen Otto	(586) 723-2050
Center Line	Mario Gallegos	(586) 757-7000	Mary Phil Rose	(586) 758-8352
Clintondale	Tim Spanke	(586) 791-6300	Mrs. Vavoie	(586) 790-2756
East Detroit	Linda Harrington	(586) 445-4492	Joe Klatt	(586) 445-4597
Fitzgerald	Jerry Udell	(586) 757-1750	Mary Phil Rose	(586) 758-8352
Lake Shore	None	(586) 285-8900	Becky Witfield	(586) 285-8880
Lakeview	None	(586) 445-4015	Becky Witfield	(586) 285-8880
L'Anse Creuse	Dan Sapp	(586) 783-6500	Patrick Barley	(586) 783-6420
Fraser	Dave Miller	(586) 293-5100	None	(586) 293-5100
Mt. Clemens	None	(586) 469-6100	None	(586) 469-6100
New Haven	Sally Geer	(586) 749-5104	Dave Rayes	(586) 749-5131
Romeo	Gary Wilkie	(586) 752-0245	Chuck Domstein	(586) 752-0310
Roseville	None	(586) 445-5542	Laurie Kinch	(586) 445-5597
South Lake	None	(586) 445-4200	Becky Witfield	(586) 285-8880
Van Dyke	Kathleen Spaulding	(586) 758-8341	Mary Phil Rose	(586) 758-8352
Warren Consolidated	David Walsh	(586) 825-2429	Chris Sargent	(586) 574-3208
Warren Woods	Dale Dubay	(586) 439-4416	Mark Skrzynski	(586) 439-4408

DISTRICT-SPECIFIC VOCATIONAL SERVICES

- ❖ **School and business partnerships which provides students with a variety of activities to assist them in the school-to-work transition,** (business employees who serve as tutors, mentors, coaches, or guest lecturers). Available from Working Partnerships* in the following School Districts:



Center Line Public Schools	Utica Community Schools	Warren Consolidated Schools
Fitzgerald Public Schools	Van Dyke Public Schools	Warren Woods Schools
For more information, contact Larry Tiemann, Working Partnerships*, (586) 751-3939.		

OTHER COMMUNITY-BASED VOCATIONAL SERVICES

- ❖ **Employment and training services for youth 18 - 21 years,** including apprenticeship information, aptitude/interest assessment, basic skills upgrading, career counseling, classroom training, English as a second language, employability skills workshops, GED* prep, job placement assistance, machinist program, on-the-job training, occupational information, occupational outlook information, labor market information, career resource room*, resume assistance, vocational assessments, training for new careers and other services, including bonding assistance. Available from Michigan Works!*

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Counseling and 121 different programs, including occupational and technical courses in subjects that will lead to gainful employment.** Provided by MCC*. For more information, call:

MCC* - Center Campus (Health Care)	Sharleene McPeak	Dean of Business, Health, and Public Service	(586) 286-2136
MCC* - Center Campus (Business Management)	Dave Corba	Associate Dean	(586) 286-2058

EMPLOYERS: MCC* - Center for Human Resource Development provides tailored education programs and services to area businesses and industry. The Center can provide assessment and on-the-job training for new workers in your business. Contact: Barbara Clark, Vice President of Economic and Work Force Development, (586) 445-7348.

Commercial Driver's License (CDL) training program provides a four-week condensed vocational training opportunity for a career in truck and bus driving. Once the course is completed, students will obtain a CDL-B with Passenger and Air Brake endorsements. Available from Macomb County Community Services Agency, (586) 469-7998.

- ❖ **A collection of books on how to find a job, local and out-of-state newspapers, including National Employment Business Weekly is available from the Macomb County Library*, 16480 Hall Road, Clinton Township, MI 48038-1140, (586) 286-6660.**
- ❖ **Paid full-time community service positions** for teams of young adults aged 17 - 24 years of age. A service team of 8 -10 young persons are placed in various service locations throughout the tri-country area to mentor, coach, and develop children in leadership and citizenship skills. Team members are given a weekly stipend plus a \$4,725 scholarship for school or job training upon successful completion of 1700 hours of service in the tri-County area. Available from City Year, an AmeriCorps Program, (313) 874-6861.
- ❖ **A special savings programs for people aged 16 and older and with limited income to accumulate as much as \$4,000 for post secondary education or vocational training.** An Individual Development Account (IDAs) is a special savings program between a person and Family Road. People must make an average monthly deposit of at least \$28.00 to reach a savings goal. For every \$1.00 the person puts in; \$8.00 is matched in a separate account until the person is ready to enroll in college or training program. Eligible persons must agree to the minimum monthly deposit, have a reasonable credit history (or readily repaired credit) and are employed. Participants must also agree to attend financial literacy training, mandatory classes about getting ready to go to college, and maintain contact with the Case Manager. Income guidelines are used. For more information, call Cindy Kendziuk, Family Road, (586) 466-5828.

SITUATION: A drop out needs vocational or employment training.

- ❖ ***Students 18-21 years (with or without a diploma) are eligible to return to a public high school for vocational training through the school district's career technological education program or adult education.***

Training is available in a number of occupational areas including: auto mechanics, medical office procedures, electronic repair, and machinist training. On-the-job training opportunities are also available. Contact your local career technological education director.

SCHOOL DISTRICT	CAREER TECHNOLOGICAL EDUCATION DIRECTOR	TELEPHONE	ADULT EDUCATION DIRECTOR	TELEPHONE
Anchor Bay	Gail Eckstein	(586) 725-2861	Suzan Casteel	(586) 725-9352
Armada School	Gary Wilke	(586) 752-0245	Louise Waryas	(586) 752-0310
Chippewa Valley	Dale Henderson	(586) 228-5550	Kathleen Otto	(586) 228-5566
Center Line	J. D. Vlaz	(586) 445-6328	Tim Myrand	(586) 758-8300
Clintondale	Tim Spanke	(586) 791-6300	George Connelly	(586) 791-4110
East Detroit	Everett Esterberg	(586) 445-4492	Carole Enwright	(586) 445-4451
Fitzgerald	J.D. Vlaz	(586) 445-6328	Tim Myrand	(586) 758-8300
Lake Shore	Dennis Hill	(586) 296-8230	Kay Brown	(586) 296-8384
Lakeview	Sandra Feeley	(586) 445-4017	Kay Brown	(586) 296-8384
L'Anse Creuse	Dr. Chen Chang	(586) 783-8799	Joan Garbarino	(586) 463-1160
Fraser	Dave Miller	(586) 293-5100	John Brockschmidt	(586) 792-6130
Mt. Clemens	Nancy Johnson	(586) 469-7797	Joan Garbarino	(586) 463-1160
New Haven	Sally Geer	(586) 749-6307	Dave Rayes	(586) 749-6360
Romeo	Gary Wilkie	(586) 752-0245	Louise Waryas	(586) 752-0310
Roseville	To be hired	(586) 445-5513	Frances Coulter	(586) 445-5517
South Lake	Irene Spier	(586) 445-4390	Kay Brown	(586) 296-8384
Van Dyke	J.D. Vlaz	(586) 445-6328	Tim Myrand	(586) 758-8300
Warren Consolidated	David Walsh	(586) 825-2429	Raymond Sisung	(586) 574-3200
Warren Woods	J.D. Vlaz	(586) 445-6328	Mr. Terry Fillmore	(586) 751-3670

- ❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

SITUATION: A DHS* client (Older Adolescent) needs vocational or employment services.

- ❖ **Six-week employment program for DHS* clients (unless deferred for a medical or other reason) through the Job Link program** to prepare them for gainful employment. At the end of the program, the enrollees are expected to work 20 hours per week at minimum wage or above. The work requirement can be fulfilled with a combination of employment and training. Clients are referred by DHS* to the Job Link* program, provided by Michigan Works!* For more information, call Marsha Prose, Michigan Works!*, (586) 469-5220.
- ❖ **Support services to help clients who are FIP* applicants or recipients going through the Job Link program and are employed or enrolled in training** is available including such things as: transportation allowance, car insurance or repairs, uniforms, etc. The goal is to place recipients in employment that ultimately leads to economic self sufficiency. This program is administered by the Macomb/St. Clair Work Force Development Board in cooperation with DHS.* For more information, call (586) 469-6980 or Marsha Prose, Job Link* - Michigan Works!*, (586) 469-5220.

SITUATION: An adolescent with a physical challenge needs vocational or employment services.

❖ **Medical and vocational evaluations, counseling, job placement and follow-up services for handicapped older adolescents** provides the opportunity for persons with handicaps to become independent through employment. To be eligible, the youth must have a physical or mental disability that interferes with the ability to work. There must also be a reasonable chance that the person will become gainfully employed if services are provided. Available from the Department of Career Development* - Rehabilitation Services:

Dept. of Career Development* - Rehabilitation Services
37500 Garfield
Clinton Twp., MI 48036
(586) 412-1510

TDD*: (586) 412-1507

SITUATION: A pregnant or parenting adolescent needs vocational or employment services.

❖ ***Pregnant and parenting teens over the age of 16 by September 1 are eligible for adult education classes through local school districts. In addition, the following specialized programs are available:***

- A. Class credit toward a high school diploma for Utica Community School students who are pregnant or parenting. Classes are available evenings for 2 - 6 hours a night. Classes last 1 hour and 45 minutes for 10 weeks. No child care or support services are available. Available from Utica Adult Education. For more information, call Eileen Clase, Utica Adult Education, (586) 825-2224.
- B. **Free daytime classes for pregnant/parenting 16 - 20 year olds toward obtaining their high school diploma, including nutrition, teen parenting, life management issues.** Free child care services are provided onsite. This program is within the alternative high school. The classes are incorporated into the teens' school schedule. For more information, call North Lake High School, (586) 285-8780.

SITUATION: A severely mentally impaired, trainable mentally impaired or severely emotionally impaired youth needs vocational or employment services.

- ❖ If a student is diagnosed with a severe mental or emotional impairment, they are referred to the Macomb Intermediate School District by the local schools and placed in one of the following:
 - A. Mentally-Impaired High-School Aged Youth are referred to Lutz School. Vocational experience includes: industrial dry cleaning services for quilts, comforters, sleeping bags, hunting outfits and other large items, laundry, restaurant services, car wash, outside maintenance services, and assembly. Lutz School, 19600 Cass Avenue, Clinton Township, MI 48038 (586) 286-0230.
 - B. **Severely Emotionally-Impaired Junior High Aged Youth** are referred to Rockwell Junior High School where vocational experience includes: work experiences at local businesses or in school. In-school experience includes: wood shop, industrial arts, art, computer technology, drafting, and home cooking. Business experience includes: working with animals, sales clerking, nursing care, stock work and bagging, kitchen work, printing assistant, and stock work. Rockwell School, 12225 Masonic, Warren, MI 48093 (586) 939-2290.
 - C. Severely Emotionally-Impaired High School Aged Youth are referred to Neil Reid High School where vocational experience includes classes in wood shop, electronics, computer-aided drafting, and automotive technology. In addition, there are classes designed to prepare students for placement at local work sites, some of which lead to gainful employment. Neil Reid High School, 37701 Harper, Clinton Township, MI 48036, (586) 469-1590.

For more information about these programs, contact the Special Education Director at your local school district.

- ❖ **Living skills and employment training for trainable mentally-impaired youth 25 years or younger on September 1 of the current school year** is available at Macomb Academy, a Michigan Charter School and alternative educational opportunity, for students who need help in transitioning from school to a productive life in the community. Transportation provided. Call the Macomb Academy*, (586) 228-2201.

SITUATION: A youth housed in the Macomb County Juvenile Justice Center needs vocational or employment services.

- ❖ **Employment services**, including job placement, career interest evaluations, vocational training, work/learning projects*, resume writing, interviewing techniques, career counseling, transportation assistance, and after-care follow up for youth housed in the Macomb County Juvenile Justice Center*. Call Macomb County Juvenile Court - Juvenile Employment Education Program (JEEP)*, (586) 469-5195.

Vocational / Employment Services for Adults

SITUATION: A low income/underemployed/unemployed adult needs vocational or employment services.

- ❖ **Macomb County residents are eligible to take training and career development classes through local adult education programs.** Contact your local school district's adult education director for a listing of available classes.

SCHOOL DISTRICT	ADULT EDUCATION DIRECTOR	TELEPHONE
Anchor Bay	Robert Tidd	(586) 725-2861
Armada School	Louise Waryas	(586) 752-0310
Chippewa Valley	Kathleen Otto	(586) 228-5566
Center Line	Sharon Ryman	(586) 758-8364
Clintondale	Donald Trahan	(586) 791-6300
East Detroit	Ron Servatius	(586) 445-4451
Lake Shore	Christine Sargent	(586) 296-8384
Lakeview	Christine Sargent	(586) 296-8384
L'Anse Creuse	Joan Garbarino	(586) 463-1160
Mt. Clemens	Joan Garbarino	(586) 463-1160
New Haven	Dave Rayes	(586) 749-6360
Richmond	Sharon Ozark	(586) 727-1657
Romeo	Louise Waryas	(586) 752-0310
Roseville	Frances Coulter	(586) 445-5517
South Lake	Christine Sargent	(586) 296-8384
Van Dyke	Sharon Ryman	(586) 758-8364
Warren Consolidated	Raymond Sisung	(586) 574-3200
Warren Woods	Mark Skrzynski	(586) 439-4408

- ❖ **Employment services**, including apprenticeship information, aptitude/interest assessment, basic skills upgrading, career counseling, classroom training, English as a second language, employability skills workshops, GED* prep, job placement assistance, machinist program, on-the-job training, occupational information, occupational outlook information, labor market information, career resource room*, resume assistance, vocational assessments, training for new careers, and other services. Available from Michigan Works!*

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

❖ **Assistance in going to school, working part-time or attending college or job training** to persons receiving Family Independence Payments* (FIP). Available from Michigan Works!

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

SITUATION: An adult with a developmentally disability needs vocational or employment services.

❖ **Supported employment opportunities: work activity program/sheltered workshops/ mobile crews/work enclaves** are available for adults with developmental disabilities*. Pay is below minimum wage. Eligibility is established through Macomb County Community Mental Health*(CMH*) Call CMH* Vocational and Day Program Services*, (586) 469-7857.

SITUATION: A dislocated worker* needs vocational or employment services.

❖ **Comprehensive services for dislocated* workers**, including assessment/career counseling, individualized services designed to upgrade reading and math skills, career assessment, job search seminars, job placement assistance, on-the-job and occupational skills training, employability skills that provides ways to effectively seek employment, including resumes and interviewing skills, retraining and/or vocational training. Available from Michigan Works!*

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
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TDD*: (800) 649-3777		

SITUATION: A displaced homemaker* needs vocational or employment services.

- ❖ **Tuition assistance, assessment testing, and counseling to obtain an Associate Degree or Certificate** is available from Macomb Community College* - South Campus, Warren, (586) 445-7003.
- ❖ **Free periodic workshops on job search techniques, resumes, and interviewing for displaced homemakers***. Available from Macomb Community College* - South Campus, Warren (586) 445-7003.
- ❖ **Support classes for women ("Transition to Triumph") in making a decision to either seek employment or re-enter school for training for employment.** Emphasis is on teaching individuals to set achievable goals and to take responsibility for their futures. Topics include understanding oneself, increasing self-esteem, improving communication skills, enhancing decision-making ability, assessing past and present interests and skills, examining the job market and the world of work. Scholarships are available for those meeting program guidelines. There is an information session where eligibility for the scholarship is determined. Available from Macomb Community College* - South Campus Single Parent/Displaced Homemaker's Program*, (586) 445-7003.
- ❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Work experience for seniors 55 and older** provides placement in Macomb County government or public service agencies for 1 to 2 years. Income eligible. Household size (which includes Social Security and Pension income): 1 in household = \$11,638/year; 2 = \$15,613/year. The income of other persons living in the home will also be counted. Available from the Area Agency on Aging 1-B* Senior Community Service Employment Program (Title V), (800) 852-7795.

SITUATION: An adult DHS* client needs vocational or employment services.

- ❖ **Six-week employment program through the Job Link program for DHS* clients (unless deferred for a medical or other reason)** to prepare them for gainful employment. At the end of the program, the enrollees are expected to work up to 40 hours a week at minimum wage or above. The employment required may be a combination of employment and training. The clients are referred by DHS* to the Job Link program, provided by Michigan Works!* For more information, call Marsha Prose, Michigan Works!*, (586) 469-5220.

SITUATION: An ex-offender needs vocational or employment services.

- ❖ **Employment services** - The Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

¹As ex-offenders are sometimes considered high-risk employees, employers require that these employees be bonded. Bonding is fidelity bond insurance available to employers to protect against possible dishonest acts by employees, such as theft, larceny, forgery or embezzlement. Bonding services are available at Michigan Works! Service Centers listed above.

SITUATION: An adult with a handicap needs vocational or employment services.

❖ **Medical and vocational evaluations, counseling, job placement and follow-up services for handicapped individuals** provide the opportunity for persons with handicaps to become independent through employment. To be eligible, a person must have a physical or mental disability that interferes with the ability to work. There must be a reasonable chance that the person will become gainfully employed if services are provided. Available from:

Department of Career Development* Rehabilitation Services Atrium Office Center 43630 Hayes, Suite 120 Clinton Twp., MI 48036 (586) 412-1510	Department of Career Development* Rehabilitation Services 15950 12 Mile, Suite 120 Roseville, MI 48066 (586) 776-8300
TDD*: (800) 412-1507	

❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!*::

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

SITUATION: An inmate needs vocational or employment services.

SERVICES FOR INMATES AT THE MACOMB COUNTY JAIL

- ❖ **Employment and educational services are available to inmates in the Macomb County Jail as part of an early or after-release program**, including apprenticeship information, aptitude/interest assessment, basic skills upgrading, career counseling, classroom training, English as a second language, employability skills workshops, GED* prep, job placement assistance, machinist program, on-the-job training*, occupational information, occupational outlook information, labor market information*, career resource room*, resume assistance, vocational assessments, training for new careers and other services. Call Jean Lefurgey at the Macomb County Jail, (586) 307-9463.
- ❖ **High school or GED* completion assistance** is provided by L'Anse Creuse Adult Education Department at the Macomb County Jail* for inmates. For more information, call the Macomb County Jail* at (586) 307-9463.

SERVICES FOR INMATES AT THE MACOMB REGIONAL FACILITY

- ❖ **Food technology and custodial maintenance classes for inmates at the Macomb Regional Facility.** For more information, contact the School Principal (586) 749-4900.
- ❖ **Pre- and post-release job skills program for inmates at the Macomb Regional Facility** including information on self-awareness, and job and life skills. For more information, contact the School Principal (586) 749-4900.

SITUATION: An adult with a serious mental illness needs vocational or employment services.

- ❖ **Vocational skill development in a clubhouse environment for Macomb County residents older than 18 who have a history of serious mental illness***. Referrals most often come from within Community Mental Health*, but outside referrals are accepted. Other services at Crossroads Clubhouse include: a transitional employment program; placement into paid part-time employment; and referral to supported employment* through Department of Career Development* - Rehabilitation Services*. Supported employment means that Rehab. Services helps them to find a job, provides job coaching, and short-term supports related to the long-term support provided by CMH* - Vocational and Day Program Services*. To refer a client for services, contact: FIRST* Resources - North* (469-7857) or the intake and assessment centers at Community Mental Health* - FIRST* Resources SE*(466-6915) or FIRST* Resources SW* (573-2005).

SITUATION: An adult who is mentally retarded needs vocational or employment services.

- ❖ **Advocacy Services** provides information and referral to Macomb County vocational and other services for Macomb County's mentally retarded citizens. Available from ARC Services of Macomb Co.*, Inc., (586) 949-0151.
- ❖ **Medical and vocational evaluations, counseling, job placement and follow-up services for handicapped individuals** provides an opportunity for persons with handicaps to become independent through employment. To be eligible, a person must have a physical or mental disability that interferes with the ability to work. There must also be a reasonable chance that the person will become gainfully employed if services are provided. Available from Michigan Department of Career Development - Rehabilitation Services*

Department of Career
Development* Rehabilitation
Services
37500 Garfield
Clinton Twp., MI 48036
(586) 412-1510

Department of Career Development*
Rehabilitation Services
14200 Eleven Mile Rd.
Warren, MI 48093
(586) 776-8300

TDD*: (586) 412-1507

- ❖ **Employment services**, including apprenticeship information, aptitude/interest assessment, basic skills upgrading, career counseling, classroom training, English as a second language, employability skills workshops, GED* prep, job placement assistance, machinist program, on-the-job training, occupational information, occupational outlook information, labor market information, career resource room*, resume assistance, vocational assessments, training for new careers and other services. Call Michigan Works!*

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Supported employment opportunities: work activity program/sheltered workshops/ mobile crews/work enclaves** are available for adults with developmental disabilities*. Pay is below minimum wage. Eligibility is established through Macomb County Community Mental Health* (CMH*) Vocational and Day Programs*, (586) 469-5950.

SITUATION: An older worker needs vocational or employment services.

- ❖ **Vocational services for older workers 55 years and older** including: classroom training (on-the-job training, individual job counseling, career assessments, job search seminars, job placement assistance. Available from Michigan Works!

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Employment services** - the Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!*:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Employment services for persons 55 years and older and economically disadvantaged** including on-the-job training, and counseling on finding and keeping a job. Available from Green Thumb Employment and Training*, Macomb Office, Beverly Hellenbuyck, (586) 412-6840.

- ❖ **Work experience for seniors 55 and older** provides placement in Macomb County government or public service agencies for 1 to 2 years. Income eligible. Household size (which includes Social Security and Pension income): 1 in household = \$11,638/year; 2 = \$15,613/year. The income of other persons living in the home will also be counted. Available from the Area Agency on Aging 1-B* Senior Community Service Employment Program (Title V), (800) 852-7795.

SITUATION: A veteran needs vocational or employment services.

- ❖ **Employment services** - The Michigan Talent Bank/Job Bank Internet system provides labor market exchange. Job seekers may post a resume in the system and search employment opportunities posted by employers. Special services available to veterans. Available from Michigan Works!:

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

- ❖ **Vocational services**, including apprenticeship information, aptitude/interest assessment, basic skills upgrading, career counseling, classroom training, English as a second language, employability skills workshops, GED* prep, job placement assistance, machinist program, on-the-job training, occupational information, occupational outlook information, labor market information, career resource room*, resume assistance, vocational assessments, training for new careers and other services. Available from Michigan Works!*

Michigan Works* 75 N. River Road Mt. Clemens, MI 48043 (586) 469-7702	Michigan Works* 43630 Hayes, Ste 100 Clinton Twp, MI 48038 (586) 263-1501	Michigan Works!* 15950 Twelve Mile Roseville, MI 48066 (586) 447-9200
TDD*: (800) 649-3777		

VOCATIONAL / EMPLOYMENT SUPPORT SERVICES

Books

- ❖ **A collection of books on how to find a job, local and out-of-state newspapers, Including National Employment Business Weekly.** Available from the Macomb County Library*, 16480 Hall Road, Clinton Twp., MI 48038-1140 (586) 286-6660.

Literacy Help

- ❖ **Basic functional literacy skills** delivered by volunteer tutors for adults who have difficulty in reading. Flexible hours and locations available. For more information contact Macomb Literacy Partners*, (586) 286-2750.

DHS* CLIENTS

- ❖ DHS* clients may be eligible for financial assistance, medical assistance, child care, limited one-time emergency services from DHS*.

DEPARTMENT OF HUMAN SERVICES*

Mt. Clemens District (586) 469-7700

serving Seville Manor Housing Unit - SANG Base, Mt. Clemens, Clinton Township, Harrison Twp., St. Clair Shores, New Baltimore, Chesterfield 48047

Sterling Heights District (586) 254-1500

serving Armada, Chesterfield 48051, Lenox, Macomb, Memphis, 48041, New Haven, Ray, Richmond, Rochester 48306, Romeo, Shelby, Sterling Hgts., Utica, Washington.

Warren District (586) 427-0600

Center Line, Eastpointe, Fraser, Roseville, Warren.

TDD*: (313) 876-5540

(Available Monday - Friday, 8:15 a.m. - 5:00 p.m.).

MICHIGAN WORKS!* CLIENTS

Michigan Works!* clients may be eligible for transportation money, emergency needs payments, child care referrals and payments, work-related equipment and clothing from Michigan Works!*

Michigan Works*

75 N. River Road
Mt. Clemens, MI 48043
(586) 469-7702

Michigan Works*

43630 Hayes, Ste 100
Clinton Twp, MI 48038
(586) 263-1501

Michigan Works!*

15950 Twelve Mile
Roseville, MI 48066
(586) 447-9200

TDD*: (800) 649-3777

NATURAL DISASTER

Additional unemployment insurance benefits are available to persons who are unemployed due to a natural disaster, such as an earthquake, hurricane, etc. Eligibility is determined by the Department of Labor.

SCHOLARSHIPS

❖ Free Application for Federal Student Aid:

Youth : Contact your high school guidance counselor

Adults: Contact Macomb Community College* (586) 445-7228 or any university financial aid office.

❖ Website for scholarships: www.Fastweb.com

- ❖ **College tuition and mandatory fees for students from low-income families.** Students must have (or have had) Medicaid* coverage for 24 months within a 36 consecutive month period s identified by the Department of Human Services*. This can happen as early as the sixth grade. The Michigan Department of Treasury will send an application form to the home of each of the identified students. The student must then complete that application form and return it before graduation from high school (or GED* completion) and before their 20th birthday to activate the financial eligibility for the program. Only then will the student receive a "confirmation letter." Available from the Tuition Incentive Program (TIP), (800) 243-2847.

UNEMPLOYMENT INSURANCE

Temporary income support for workers who lose their jobs through no fault of their own. Apply at your local UA* office.

UA* 35209 Gratiot Clinton Twp., MI 48035	UA* 37250 Van Dyke Sterling Heights, MI 48312
(866) 500-0017 or go to: www.michigan.gov/uia	
TDD*: (313) 876-5540 (Available Monday - Friday, 8:15 a.m. - 5:00 p.m.).	

VETERAN'S BENEFITS

Any and all veterans needing financial aid for temporary emergency needs (ex: food, utility shut off, mortgage foreclosure and/or court-eviction notices), contact Macomb County Department of Veteran's Affairs* (586) 469-5315 (Clinton Township).

ACKNOWLEDGEMENTS

This booklet has been developed from "*Making the Right Connection*", a project of the Macomb County Inter Agency Council and its Youth Council Subcommittee.

For the complete Resource Directory, please go to
www.misd.net/connection





GREAT PARENTS MACOMB*
Serving families with children birth to age 5

For information on other resources for families of children
age birth to 5 years, please call:

1.866.4MACOMB

1.866.464.2662

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Agencies throughout Macomb County are program partners.