

Student Guidelines

Follow the guidelines for a great interactive video conference

- Talk in a normal voice, not too loud or too soft.
- Talk clearly and slowly; enunciate all of your words.
- Practice what you want to say.
- Pauses aren't bad if there is a reason.
- Wait for people to see your picture or a chart that you are talking about in order for the camera to catch up with the movement holding the item.
- Pretend the camera is a person. Look into the camera as though it is the person you are talking to.
- Be careful of saying things on the sidelines, people can see you, and might be able to hear you.
- Don't interrupt; wait until the person has finished talking.
- Something to remember: In order for the information to get through the network (audio & video cable) there is a 6 second delay of information being heard and seen on both ends of giving and receiving information.
- Use appropriate language; be careful of using slang words.
- Do not chew gum or eat candy.
- Dress appropriately, school T-shirts or sweatshirts are good to show off your school colors or logo.
- Have fun; sharing information with someone else is a great way to learn.
- Be prepared; practice, practice, practice.