

BAA Test Verification Review CSV File



Management Technology Helpdesk

May 2015

Contents

BAA Test Verification Review CSV File	1
Version Change History	1
PowerSchool Requirements	2
Test Verification CSV Export Option Screen.....	3
Test Score Student Data Attributes	4
Error Messages	5
Suggested Setup for MEAP or MI-Access Test Exam Verification	6
Sample Output File.....	7

BAA Test Verification Review CSV File

This program extracts the current student MEAP, MI-ACCESS, or MEAP-ACCESS test date from PowerSchool. The program has the capability to extract selected student data attributes from PowerSchool, with the last test taken.

The purpose of this report is to be of assistance for the BAA test verification review period, required by the Michigan Department of Education (MDE).

The output file is created with the name "BAATestVerify<nnnnn>.CSV", where <nnnnn> is the school building number. The district file has a building number of "00000". A CSV file is normally opened using Excel to analyze the proficiency level.

Version Change History

1.0 November 2013 – First version

PowerSchool Requirements

The last test grade level is extracted from the following PowerSchool test and test score attributes:

Test name MEAP and attribute name MEAP_Math

Test name MI-ACCESS and attribute name MI-ACCES_Math

Test name MEAP-ACCESS and attribute name MEAP-ACCESS_Math (to be defined)

Active and in-active student status is checked using the PowerSchool variable "Enroll_status". An enroll status value less than one is an active student. An enroll status code greater than zero is an in-active student. The enroll status must have the correct value in PowerSchool.

The program extracts the students MEAP or MEAP-Access test score records by the test date. The test with the latest test date is selected with the student grade level when the test was taken. Students with no MEAP or MI-Access tests entered in PowerSchool are identified with a test name "NO EXAM" and the current student grade level.

Students with no test exam may have entered the district recently, have an exception for special education students, the MEAP or MI-Access test is not administered for the current year, or the student is not at a required grade level to receive the MEAP or MI-Access test. MEAP and MI- Access tests are administered between grade level three (3) to eight (8) and in special circumstances at grade eleven (11).

Test Verification CSV Export Option Screen

- Output file directory
 - Click Browse to select and choose the output file directory where your extract CSV file is saved. This directory should be used each time you run the program.
- School Building
 - Choose the school building where the test scores are extracted.
- Active students only OR Active/inactive student
- Students in selected grades
 - Select to extract students by grade level.

The screenshot shows a Windows-style dialog box titled "Accountable Students and Test Verification Review". The window has a blue title bar with standard minimize, maximize, and close buttons. The main content area features the "PowerSchool" logo in green and the text "Accountable Students and Test Verification Review 1.0".

The dialog contains the following fields and controls:

- Output file directory:** A text box containing "C:\AttendanceWork\". To its right is a "Browse" button.
- School building:** A dropdown menu currently displaying "All schools in district 00000". To its right is a "Next" button.
- Student Selection:** Two radio buttons are present. The first is labeled "Active students only" and is selected (indicated by a filled circle). The second is labeled "Active/inactive students" and is unselected (indicated by an empty circle).
- Students in selected grades:** A text box containing the list of grades: "-2,-1,0,1,2,3,4,5,6,7,8,9,10,11,12,1".

Test Score Student Data Attributes

- Select the related student data attributes to include with the LEP proficiency level for analysis.
- Click on the “Export” button to create the CSV extract file.

Accountable Students and Test Verification Review

PowerSchool Accountable Students and Test Verification Review 1.0

Select student attributes for the CSV file...

- SCHOOLID NUMBER
- STUDENT_NUMBER NUMBER
- LASTFIRST VARCHAR
- GRADE_LEVEL NUMBER
- 1030DAYRULE_MISD CUSTOM
- 1ST_YR_9TH_GRADER CUSTOM
- 2ND_YR_9TH_GRADER CUSTOM
- 7TH_GRADE_BOYS_BASKETBALL CUSTOM
- 8TH_GRADE_BOYS_BASKETBALL CUSTOM
- 8TH_GRADE_GIRLS_VOLLEYBALL CUSTOM
- ACCEPTABLE_USE_MISD CUSTOM
- ACT_COMPOSITE CUSTOM
- ACT_DATE CUSTOM
- ACT_ENGLISH CUSTOM
- ACT_MATH CUSTOM
- ACT_READING CUSTOM
- ACT_SCIENCE CUSTOM
- ALERT_DISCIPLINEEXPIRES DATE

Export

Back

Error Messages

Error message are displayed on the bottom of the screen.

Error missing output file directory to create the CSV file.

Please select an output file directory to create the output file.

Error a building must be selected for the report.

The report is run for individual school buildings. Select a building number in the combo box.

Error list of grade levels are required (1,2,3...).

A list of grade levels is required. Enter a list of grades "0,1,2,3,4,5,6,7,8,9,10,11,12" to include all grades in the school building.

Error missing student data attributes.

At least one student data attribute must be selected to create the output file.

Suggested Setup for MEAP or MI-Access Test Exam Verification

- The student list should include active students only.
- Students in grade level less than three can be excluded.

Suggested student data attributes to include in the CSV file include:

Data attribute name	Description
DistrictEntryDate	Check to see if the student recently entered the
DistrictEntryGradeLevel	The grade level the student entered the school
MI_OEAA_ELATestType	Current year BAA test setup code for English
MI_OEAA_MathTestType	Current year BAA test setup code for Math
MI_OEAA_ReadingTestT	Current year BAA test setup code for Reading
MI_OEAA_SocialTestTyp	Current year BAA test setup code for Social Studies
MI_OEAA_WritingTestTy	Current year BAA test setup code for Writing
MI_SETTING	14=Special education, 20=Adult education, 30=Early child/Early On
MI_SRSD_PrgmElig_LEP	Is the student a bilingual student
MI_SRSD_PrgmElig_SPE	Is the student education special for MI-Access or
MI_SRSD_PrgmElig_OEA	Was the BAA test setup in the latest MSDS general

Sample Output File

- Students with test name “NO EXAM” require review.
- Students with MEAP test, MI-Access test, or MEAP-Access test, with more than one grade level less than the current grade level, require review.
- A formula created on the spreadsheet can draw attention to the difference between the current student grade level and the grade level of the last examination.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T		
1	SCHOOL	STU	LA	GRADE	L	DISTRICT	DISTR	MI	MI	MI	MI	MI	MI	MI	MI	SRSD	Test Date	Test Nam	In	Grade Level		
1436	731	####	Her	11	09/13/2013	11														NO EXAM	11	
1437	731	####	Per	11	10/01/2013	11															NO EXAM	11
1438	731	####	Per	11	10/30/2013	11															NO EXAM	11
1439	731	####	Byr	12	02/05/2002	0										0	09/01/2010	MEAP			9	
1440	731	####	Car	12	08/09/2001	0											09/01/2010	MEAP			9	
1441	731	####	Hur	12	06/28/2001	0											09/01/2010	MEAP			9	
1442	731	####	Mct	12	08/09/2001	0											09/01/2010	MEAP			9	
1443	731	####	Ric	12	08/09/2001	0											09/01/2010	MEAP			9	
1444	731	####	Bor	12	08/23/2001	0										1	09/01/2010	MEAP			9	
1445	731	####	Finl	12	08/15/2001	0											09/01/2010	MEAP			9	
1446	731	####	Gib	12	08/28/2002	0											09/01/2010	MEAP			9	
1447	731	####	Har	12	08/22/2001	0											05/12/2011	MEAP			9	
1448	731	####	Jim	12	11/19/2002	0											09/01/2010	MEAP			9	
1449	731	####	Mue	12	08/15/2001	0											09/01/2010	MEAP			9	
1450	731	####	Sut	12	08/17/2001	0											09/01/2010	MEAP			9	
1451	731	####	Ow	12	08/20/2004	0											09/01/2010	MEAP			9	
1452	731	####	Rob	12	08/19/2005	0											1	09/01/2010	MEAP		9	
1453	731	####	Jac	12	08/18/2006	0											09/01/2010	MEAP			9	
1454	731	####	Hill	12	08/23/2006	0											09/01/2010	MEAP			9	
1455	731	####	Bor	12	03/01/2007	0											09/01/2010	MEAP			9	
1456	731	####	Cha	12	06/28/2001	0											09/01/2010	MEAP			9	
1457	731	####	Coll	12	09/27/2000	0											09/01/2010	MEAP			9	
1458	731	####	Gou	12	06/28/2001	0											09/01/2010	MEAP			9	
1459	731	####	Hay	12	09/04/2002	0											09/01/2010	MEAP			9	