# How to Sign Up for an Account

### <u>Step 1.)</u>

### Select AT Lending Library.



#### Step 2.)

### Select "Request New AT Account."



#### Step 3.)

After clicking "Request New AT Account," please fill out the following form to enroll as an Assistive Technology Lending Library patron.

## Welcome to the AT Lending Library

• Pre-K-12 educators who work in Macomb County ISD's service area can register below.

PLEASE FILL OUT THE FOLLOWING FORM TO RECEIVE AN ACCOUNT FOR THE ASSISTIVE TECHNOLOGY LENDING LIBRARY.

First Name:*	Last Name:*	
Your School Email:*	Home/Cell Phone # (with area code):*	
Office Phone #:*	District Name:*	
	select an option	•
Your Building:*	Administrator Name:*	
Administrator Email:*	Administrator Phone #:*	

Allowing a student to try an assistive technology device for an extended period of time is the best way to determine if the tool effectively supports the student's access to education. The Macomb County Assistive Technology (AT) Lending Library was developed to allow Macomb County teachers and students that opportunity.

The MISD AT Lending Library loans equipment to educators who work in Macomb County ISD's service area for the purpose of evaluating the effectiveness of an AT device for students who receive special education services or are on a federal section "504" plan.

It is important to remember that the first step toward effective implementation of assistive technology is a thorough assessment comprised of a multidisciplinary team including the student and parents that focus first on the student's needs and the tasks they are required to achieve vs. the tools that are available. If you are unsure about what technology to use, please consult with your district's local Assistive Technology Representatives.

For questions regarding the AT Library, contact ATLibrary@misd.net

#### AT Lending Library Terms of Agreement

I agree to the terms and conditions above:\*

Items with an asterisk (\*) are required

#### Step 4.)

You will receive an email from AT Library with your barcode number and note that states your account has been created. Please follow the link on the page and enter your last name and barcode as it shows in the diagram below.

I Lending Library <ailibrary@misd.net> ew Pickup ( devices) Drafta, Ben; AT Library</ailibrary@misd.net>	
Catalo, Reports Back Office	군 Log In 🙎 Create Account
Enter your last name: Enter your barcode: Next Cancel	How do I 🕐

Please review your registration information for accuracy. (To correct registration data, please notify the AT Lending Library at ATLibrary@misd.net.)