December 22, 2022

Macomb Intermediate School District (MISD)

BEN: 130811

and

Macomb ISD Technology Consortium

BEN: 15763813

**FY23 Network Equipment**

Request for Proposal (RFP) for

Broadband network equipment (E-rate Category 1 and 2)

**1. Vendor Instructions**

The Macomb Intermediate School District (MISD) is releasing this request for proposal on behalf of itself and the Macomb ISD Technology Consortium (MTC).

The MISD and MTC are both seeking proposals for broadband network equipment and ancillary support equipment including network switches, wireless access points, and network wiring.

This RFP seeks responses on various network equipment including the necessary (E-rate Category 1) equipment to functionally replace the district switches for the MTC Wide Area Network (WAN) district switches and building switches for the MISD school buildings. In addition, this RFP seeks various network and support equipment for the MISD schools under E-rate Category 2 funding.

All questions and/or sections of this RFP must be addressed in full for a proposal to be considered. General answers such as "Yes, see attached" are unacceptable.

**1.1. Submission of Proposal**

Deadline - Proposals will be received by the MISD, at the address(es) shown below, until 2:00 PM on Tuesday, January 24, 2023. Information contained in the bids received will not be available to the public until after this date and time.

Proposals must be submitted on the forms provided in section 4 of this RFP. The forms must be fully filled out in ink or typewritten, with signature in longhand. Completed forms shall be without alterations or erasures. Proposals submitted in any other form will not be considered.

Proposals must be clearly marked "Bid Project: FY23 Network Equipment" in the subject line or on the face of the envelope and delivered by the date and time stated above to:

Macomb Intermediate School District

Attn: Mari Anne Stefanich, Purchasing/Compliance Officer

44001 Garfield Road

Clinton Township, MI 48038-1100

**Proposals received after the specified date and time shall be returned unopened.** The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the MISD. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having his bid deposited on time at the place specified above.

Any bid may be withdrawn at any time prior to the scheduled time and date for receipt of bids.

Any questions concerning the specifications should be directed to:

Mr. Michael B. Trachsel

Macomb Intermediate School District

44001 Garfield Road

Clinton Township, MI 48038-1100

(586)-228-3397

FAX (586)-286-8998

Email: mtrachsel@misd.net

Any verbal information obtained from, or statements made by any representative of the MISD shall not be construed as in any way amending the attached instructions, specifications, or documents.

Only those corrections or addenda that are in writing to all vendors shall become a part of the instructions, specifications, or documents that make up this RFP. Reference to any such written corrections or addenda in your response.

**Requirements for signing proposal:**

Proposals not signed by the individual making them shall have attached a power of attorney showing authority to sign in the name of the person for whom it is signed.

Proposals for a partnership shall be signed by one of the partners or by an attorney-in-fact, in which case the power of attorney executed by the partners must be attached.

Proposals for a corporation shall show the correct corporate name and the signature of the president or other authorized officer of the corporation, manually written below the corporate name followed with, "By ."

**Right of Refusal**

We reserve the right to accept or reject any or all proposals, to award the contract to other than the low bidder, to accept any or all alternates, to award by items, group of items, or total bid, to waive irregularities and/or informalities, and in general to make the award in any manner deemed by us, in our sole discretion, to be in the best interest of the School District.

**USF**

We have applied for and expect approval for Universal Service Fund (USF) discounts where applicable. Responding vendors are expected to comply with the requirements of the USF (<http://www.usac.org/sl/default.aspx>) program. As such vendor must have valid Service Provider Identification Number (SPIN) and has or will file the required Service Provider Annual Certification (SPAC) for the funding year. The MISD reserves the right to proceed or not regardless of the outcome of USF funding commitments.

The vendor is responsible for any costs incurred by the vendor or his subcontractors in responding to this Request for Proposal.

**Proposal Guarantee**

Proposals submitted in response to this RFP shall contain a guarantee of all terms and conditions, including prices, for a period of at least one hundred eighty (180) days from the date of submission of the proposals.

**Bid Security**

No Bid Guarantee Bond is required.

**References**

Vendors shall provide a complete list of their installations, within the Detroit area and/or remainder of the state, where the equipment, software and/or service proposed by the vendor is now operating.

At our request, vendors shall arrange for and, with us, visit selected installations to witness the routine operation of the proposed equipment and/or software.

**1.2. Contractual and Procedural Agreement**

**Specification acceptance**

This RFP contains specifications related to the equipment, services, and facilities that we desire to acquire. It also describes desired procedures and contractual terms for the resulting business relationship. Each vendor responding to this RFP is required to either meet such specifications or identify those that either cannot be met or are to be the subject of negotiation. **Failure to do so shall be construed as acceptance by the vendor of the required specifications.**

**Vendor Response**

As part of their proposals, vendors are required to respond to the procedures and contractual terms outlined in this RFP. Each vendor must complete section 4 as part of their proposal. An agent of the vendor's organization who is authorized to bind the vendor to the terms and conditions of the proposal shall sign it.

**Required Affidavits**

As part of their proposal(s), vendors are required to complete the Familial Disclosure Affidavit and the Affidavit of Compliance Iran Economic Sanctions Act provided in this document.

**Contract**

We will enter into a contract with the vendor for the delivery, installation and payment for the system. This RFP, and the proposal submitted in response to it shall be incorporated in the contract documents. (Any forms the vendor proposes to include, as part of the contract resulting from this response, must be included in the vendors' proposal.)

We will signify acceptance through a mutually agreed upon signed document, the terms of which will be determined prior to award of the contract.

Any contract to be signed by us must be provided in the bid response.

**1.3 Pricing**

The information provided must reflect all costs (services, fees, taxes, equipment and/or facilities) necessary to satisfy the specifications and reflect, if appropriate, the following:

All hardware, software, cables, cabinets, racks, and other items necessary for system installation and implementation.

All installation charges by location.

All applicable levies, fees and or surcharges applicable to the services and or products to be provided and their sale or use. The vendor should be aware that our institution is exempt from federal, state and local sales and use taxes and they should not be included in the bid prices.

All transportation, shipping, and freight charges.

Itemized cost detail of all system components with purchase cost and installation cost.

All other applicable charges not detailed above, but to be included in the vendor's bid.

Costs provided for satisfying the optional specifications should be itemized and be the amount by which the total proposed cost can be reduced if that specification or option is not included in the resulting contract.

Please be aware that the MISD, pursuant to E-rate rules, will likely select Service Provider Invoicing for the payment process if the MISD will proceed utilizing E-rate discount funding.

Ongoing Costs - The vendor is expected to provide an itemized list of the rental, lease and/or purchase prices (including all fee, levies, taxes etc., see 1.3.1.3), for all services, components, enhancements, and features proposed that are to be paid periodically.

**1.4. Implementation and schedule**

All proposals must include a detailed implementation plan outlining the specific steps required to install the proposed hardware, software and/or service, including responsibility assignment, extent of our participation, and the time frames associated with the beginning and completion of each step.

The successful vendor will be responsible for ordering any special facilities or services necessary to implement their proposal. Any associated costs to us are to be included in the vendors cost information.

We request, assuming we intend to utilize USF discount funding, the delivery and installation (if applicable) of the equipment no earlier than July 1, 2023. These timeframes are the result of budget processes including USF funding requirements and our desire to provide the highest quality service with or without this support.

The Vendor shall prepare and include with the proposal a detailed schedule and timeline to be used in the procurement, installation, and migration to the new configuration.

**1.5. Evaluation**

The vendor responses will be evaluated under the following criteria.

All bids will be reviewed for completeness and timeliness. Those not meeting all bid requirements and or deadlines will be eliminated from further evaluation.

Multi-level evaluations may be performed should responses be originally evaluated as equal. If this is necessary the same criteria will be utilized (with price eligible components continuing to be primary criteria) to evaluated only those equal responses. At the second level only one response can receive maximum points, with other responses receiving at least two points less in each category.

Bids will be “scored” on a point basis with the following values being awarded in each category. The highest point value should be awarded to the bid that meets that most closely meets that criteria with lower points awarded to bids that are less matching criteria.

Vendor/proposal achieving highest point value to be selected.

Category Points Description

Cost 20 Lowest cost (equated\*) bid of eligible items

Ineligible Costs 15 Lowest cost (equated\*) bid of non-eligible item

Implementation 15 Lowest cost / ease of transition. Bid that provides

best fit into existing system. Will include implementation and impact of transition costs such as cost of new devices, management functionality and accessories.

Ongoing operation 15 Proposal that provides best solution for ongoing

operation, including least complex, lowest learning curve.

Full line of services 10 Able to provide all requested features, functions, services. (One-stop shopping)

Experience 10 Vendor currently providing service/ would deal

with again and/or one we've dealt with satisfactorily

Service Level 5 Best SLA-guarantee/local capacity

Reputation/Expertise 5 "Best" vendor - Vendor stability (D&B, other

financial information might be used)

Complete proposal 5 Providing all (or more than) services requested

\*equated – to make the cost comparisons on the products and or services that are the same as or equivalent to one another.

**2. Specifications**

Responses to these specifications will be submitted as outlined in section 2 and using the worksheets supplied in section 3 of this RFP.

The following specifications are intended to provide the vendor with the minimum requirements, features and functions in any equipment/system to be proposed. We may have also included specifications for optional desirable features and functions that may be included in any proposal. The vendor should realize this list is not meant to be all-inclusive, and that options or features not specified here may be included and will be considered in any proposal or alternate.

The successful vendor will include extension terms and conditions in any contract to be signed.

All hardware, software, systems, or services will be delivered with, if appropriate:

Operating, service, and repair manuals, including part numbers, location of nearest service and parts suppliers.

Diagrams and documentation that describes, if applicable:

Hardware features, functions, etc.

Network infrastructure and peering points, etc.

Configuration and programming specifications

Software features, functions, usage documentation

**2.1 Building Survey**

Provide the cost to perform a site survey of nine (9) buildings for the purpose of determining the optimal location for wireless network equipment to provide appropriate coverage and signal strength for wireless network connectivity. Each building is networked utilizing Cisco 2960 switches. These switches are interconnected to the MISD Cisco 9400 core switch (in the Educational Service Center) via Cisco 3650 switches over private fiber. Seven of the nine buildings have one or more IDF closets.

Site surveys of all buildings will be required of the successful vendor to test, verify and document the design. Goals of the site surveys will be:

* Verify locations by testing the preliminary locations with an RF site survey tools.
  + Traditional classrooms do not require a pre- or post-installation RF site survey as an access point shall be installed in each classroom.
  + Pre- and post-installation RF site surveys are required and shall include all non-classroom areas including but not limited to corridors, common
  + areas, gymnasiums, cafeterias, media centers, auditoriums, pools, offices, and other areas of the building.
* Scan applicable RF bands to determine whether other wireless LANs are operating within range of the school. Document all rogue Access Points found with channel and approximate physical location.
* Performing testing to determine the presence of signal distortion and interference.
* Record measurements and produce a signal strength, channel and signal to noise ratio diagrams per floor.
* The expectations of site surveys include:
  + An “initial” pre-installation site survey will establish a design and deployment plan.
  + The initial site survey shall be a dual-band survey.
  + A post-installation site survey shall be required to confirm compliance with the WLAN requirements and provide as-built documentation. The post survey shall be a dual-band survey.
* **NO** site visits are permitted without appropriate escort. Unauthorized/unescorted visits may be result in vendor disqualification.

The buildings and their addresses are:

Bozymowski Center for Education (43,450 SQFT)

11870 Eldorado, Sterling Heights, MI, 48312-3943

 Keith Bovenschen (58,900 SQFT)

12345 Frazho, Warren, MI, 48089-1299

Lutz School for Work Experience (51,949 SQFT)

19600 Cass, Clinton Township, MI, 48038-2303

Maple Lane Elementary (41,287 SQFT)

34600 Dryden, Sterling Heights, MI, 48077-5011

Auxiliary and Preschool Services Center (27,500 SQFT)

37623 Garfield, Clinton Township, MI, 48036-3658

Glen Peters (56,046 SQFT)

46650 Heidenreich, Macomb Township, MI, 48044-4420

Neil Reid High (34,840 SQFT)

37701 Harper, Clinton Township, MI, 48036-3087

Rockwell Junior High (45,400 SQFT)

12225 Masonic, Warren, MI, 48093-1299

Transportation Building (10,720 SQFT)

44001 Garfield Rd., Clinton Township, MI 48038-1100

MISD Educational Service Center (153,777 SQFT)

44001 Garfield Rd., Clinton Township MI 48038-1100

Provide total pricing for the Pre-Installation and Post-Installation Surveys on the worksheet provided in section 3 of the RFP. In your response, included the survey costs for each of the buildings individually.

**2.2 Network Equipment**

The MISD and MTC are requesting pricing for the following items:

Network switches (Category 1 and 2):

Pricing is requested for replacement of Cisco 3650 Network Switches which are deployed in pairs at 22 district locations. Please provide pricing for Twenty (20) Cisco Catalyst 9300 with the following specifications or equivalent:

|  |  |
| --- | --- |
| **Switch 1** |  |
| C9300-24T-E | Catalyst 9300 24-port data only, Network Essentials |
| C9300-SSD-NONE | No SSD Card Selected |
| CAB-TA-NA | North America AC Type A Power Cable |
| PWR-C1-350WAC-P | 350W AC 80+ platinum Config 1 Power Supply |
| C9300-DNA-E-24 | C9300 DNA Essentials, 24-Port Term Licenses |
| C9300-DNA-E-24-5Y | C9300 DNA Essentials, 24-Port, 5 Year Term License |
| C9300-NM-8X | Catalyst 9300 8 x 10GE Network Module |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |
| C9300-STACK-NONE | No Stack Cable Selected |
| SC9300UK9-176 | Cisco Catalyst 9300 XE 17.6 UNIVERSAL |
| C9300-NW-E-24 | C9300 Network Essentials, 24-port license |
| PWR-C1-350WAC-P/2 | 350W AC 80+ platinum Config 1 Secondary Power Supply |
|  |  |

Additionally provide pricing for Installation and Configuration of the proposed switches.

Provide pricing separately to add a stacking module to each switch.

Please provide pricing for the following network switches. We anticipate acquiring 1 switch for each MISD school building (9 School Buildings) to connect to our LAN Core switch at the Educational Service Center and an additional switch for each school building IDF (13 school building IDFs) to provide adequate port count for the Wireless Access Points requested below. For comparison purposes, please provide pricing for Ten (10) each of the following switch configurations or equivalent.

|  |  |
| --- | --- |
| **Switch 2** |  |
| C9200-48PXG-EDU | Catalyst 9200 48-port 8xmGig PoE+, K12 |
| C9200-NM-4X | Catalyst 9200 4 x 10G Network Module |
| C9200-DNA-E-48 | C9200 Cisco DNA Essentials, 48-Port Term Licenses |
| C9200-DNA-E-48-5Y | C9200 Cisco DNA Essentials, 48-Port, 5 Year Term License |
| PWR-C6-1KWAC/2 | 1KW AC Config 6 Power Supply - Secondary Power Supply |
| CAB-TA-NA | North America AC Type A Power Cable |
| C9200-NW-E-48 | C9200 Network Essentials, 48-port license |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |
|  |  |
| **Switch 3** |  |
| C9200-48P-EDU | Catalyst 9200 48-port PoE+ only, K12 |
| C9200-NM-4X | Catalyst 9200 4 x 10G Network Module |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |
| C9200-NW-E-48 | C9200 Network Essentials, 48-port license |
| C9200-DNA-E-48 | C9200 Cisco DNA Essentials, 48-Port Term Licenses |
| C9200-DNA-E-48-5Y | C9200 Cisco DNA Essentials, 48-Port, 5 Year Term License |
| PWR-C6-1KWAC/2 | 1KW AC Config 6 Power Supply - Secondary Power Supply |
|  |  |
| **Switch 4** |  |
| C9200L-48PXG-4X-E | C9200L 48-p 12xmGig, 36x1G, 4x10G PoE+, Network Essentials |
| C9200-STACK-BLANK | Catalyst 9200 Blank Stack Module |
| C9200L-NW-E-48 | C9200L Network Essentials, 48-port license |
| PWR-C5-1KWAC/2 | 1KW AC Config 5 Power Supply - Secondary Power Supply |
| CAB-TA-NA | North America AC Type A Power Cable |
| C9200L-DNA-E-48 | C9200L Cisco DNA Essentials, 48-port Term license |
| C9200L-DNA-E-48-5Y | C9200L Cisco DNA Essentials, 48-port, 5 Year Term license |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |
|  |  |
| **Switch 5** |  |
| C9200L-48P-4X-EDU | Catalyst 9200L 48-port PoE+ only, 4x10G uplinks, K12 |
| C9200L-NW-E-48 | C9200L Network Essentials, 48-port license |
| PWR-C5-1KWAC/2 | 1KW AC Config 5 Power Supply - Secondary Power Supply |
| C9200-STACK-BLANK | Catalyst 9200 Blank Stack Module |
| C9200L-DNA-E-48 | C9200L Cisco DNA Essentials, 48-port Term license |
| C9200L-DNA-E-48-5Y | C9200L Cisco DNA Essentials, 48-port, 5 Year Term license |
| CAB-TA-NA | North America AC Type A Power Cable |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |
|  |  |
| **Switch 6** |  |
| C9200CX-8P-2X2G-E | Catalyst 9000 Compact Switch 8 port PoE+, 240W, Essentials |
| C9200CX-DNA-E-8 | C9200CX Cisco DNA Essentials, 8-Port Term Licenses |
| C9200CX-DNAE8-5Y | C9200CX Cisco DNA Essentials, 5Y Term License, 8P |
| C9200CX-NW-E-8 | C9200CX Network Essentials, 8-port license |
| CAB-TA-NA | North America AC Type A Power Cable |
| SCAT9200CXUK9-178 | UNIVERSAL |
| NETWORK-PNP-LIC | Network Plug-n-Play Connect for zero-touch device deployment |

Additionally provide pricing for Installation and Configuration of the proposed switches.

Provide pricing separately for stacking modules for the 9200 and 9200L switches or equivalent.

Wireless Access Points (Category 2):

Please provide pricing for One Hundred (100) Cisco Access Points as specified below or equivalent product which will be compatible with our existing Cisco 9800 Wireless Controller. These access points will be used to improve coverage within our school buildings.

|  |  |
| --- | --- |
| C9120AXI-B | C9120AX Internal Antenna |
| AIR-DNA-E-5Y | Wireless Cisco DNA On-Prem Essential, 5Y Term License |

Additionally, include pricing for:

Configuration and installation of Access Points in MISD buildings for proposed access points for our on-premise Cisco 9800 Wireless Controller.

**2.3 Network Wiring**

Network Wiring (Category 2)

Provide pricing to install Two Hundred (200) cat 6 plenum rated data drops to support the additional Wireless Access Points requested above as well as to support potential relocation of existing Wireless Access Points as required based on results of initial wireless survey. All drops should be terminated on both ends, labeled, and tested. Pricing should include patch panels and all other equipment as required. Provide any additional costs if raceway or conduit is required in any location(s).

**3. Response Forms and Worksheets**

**3.1. Proposal Cost Summary**

**Macomb Intermediate School District**

Bid Packet **FY20 Network Equipment**

**Primary response – page 1**



Attach itemized service and or device price/cost information for the above

Firm Authorized Signature

Address \_\_\_\_ Print name

Title

Phone FAX Date

**3.2. Acceptance of Conditions**

The vendor understands and agrees to the conditions and specifications contained in this Request for Proposal, including but not limited to those listed below.

Ref. Condition or Specification (pg) (Circle one)

1.1.10. Right of Refusal (2) Yes No

1.1.11. USF - including SPIN & SPAC (2) Yes No

1.1.13. Proposal Guarantee (3) Yes No

1.2.1. Specification acceptance (3) Yes No

1.2.3. Contract (3) Yes No

1.3. Pricing (4) Yes No

1.4. Implementation and schedule (4) Yes No

Vendor SPIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Firm Authorized Signature

Address \_\_\_\_ Print name

Title

Phone FAX Date

**3.3. Familial Disclosure Affidavit**

The undersigned, the owner or authorized officer of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “Bidder”), as required by the familial disclosure requirement provided in this RFP document, hereby represents and warrants that, except as provided below, no familial relationships exist between the owner or any employee of the Bidder, and any member of the Board of Education of the Intermediate School District or the Superintendent of the Intermediate School District. For a list of the Intermediate School District’s Board of Education Members and its Superintendent visit <http://www.misd.net/aboutus/>

List any Familial Relationships:

|  |  |
| --- | --- |
| Name | Relationship |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

BIDDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Company Name)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 2020, by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Notary Public Signature)

My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acting in the County of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3.4. Affidavit of Compliance Iran Economic Sanctions Act**

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “Bidder”), as required by the disclosure requirement provided this RFP document, hereby represents and warrants that the Bidder (including its officers, directors and employees) is not an “Iran Linked Business” within the meaning of the applicable Michigan Public Act, and that in the event Bidder is awarded a Contract as a result of the aforementioned Invitation To Bid, the Bidder will not become an “Iran Linked Business” at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the Intermediate School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on future Requests for Proposals (RFPs) or Invitations To Bid (ITBs) for three (3) years from the date the it is determined that the person has submitted the false certification.

BIDDER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Company Name)

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_ COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 2020, by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Notary Public Signature)

My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acting in the County of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3.5. Vendor Questions**

On a separate sheet(s) and include in the vendors response, the answers to the following questions about the proposed equipment, software and/or service. If the vendor chooses to respond with alternative(s), the vendor must provide separate sheet(s) for each alternate.

Unique Features - Discuss the features that make your product(s) unique in the marketplace. Include information on such add-ons as remote troubleshooting or maintenance, system management, performance monitoring features, etc.

What management services do you provide or have available? Provide costs if any.