

MISD MI Bright Future recommendations

9th grade

Explanation of how to use discussion boards

- Look through ALL previously asked questions to ensure your question has not already been asked
- Check to see if the answer is available through the side buttons (wages, daily tasks, education requirements) – this counts as a Career Planning Activity – discuss career options with Career Advisor. (Please select this option under career planning activity on your EDP.)
- Use proper grammar, not texting lingo. You are communicating with business professionals.

Please note that you are not the only individual to read this question/response. Please be appropriate or your question will be flagged and reported back to your school.

NO outside work-based learning activity permitted in 9th grade

10th grade

Continued use of discussion boards

- Look through ALL previously asked questions to ensure your question has not already been asked
- Check to see if the answer is available through the side buttons (wages, daily tasks, education requirements) – this counts as a Career Planning Activity – discuss career options with a Career Advisor. (Please select this option under career planning activity on your EDP.)
- Use proper grammar, not texting lingo. You are communicating with business professionals.

Please note that you are not the only individual to read this question/response. Please be appropriate or your question will be flagged and reported back to your school.

Discuss criteria for Work-Based Learning –

- Students must have good attendance (no more than 5 absences permitted?)
- Students cannot have any discipline issues
- Students must wear business appropriate clothing (close-toed shoes, pants without holes, no dangly jewelry and shirts that are not low cut)
- Students cannot take cell phone out at WBL – no pictures allowed
- Parent permission slip – must provide transportation

NO outside work-based learning activity permitted in 10th grade – this is in preparation for requesting a job shadow in 11th or 12th grade.

11th grade

Continued use of discussion boards

- Look through ALL previously asked questions to ensure your question has not already been asked
- Check to see if the answer is available through the side buttons (wages, daily tasks, education requirements) – this counts as a Career Planning Activity – job shadowing program. (Please select this option under career planning activity on your EDP.)
- Use proper grammar, not texting lingo. You are communicating with business professionals.

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Show students how to search for job shadow opportunities – by pathway, location, company. Students can apply for job shadow opportunities within the career pathways the student has in their Educational Development Plan as long as they have no attendance or discipline issues.

Remind students of Work-Based Learning rules

- Appropriate business attire (pants without holes, close-toed shoes, no dangly jewelry, no low cut tops)
- No cell phone use throughout the job shadow opportunity
- Follow all safety rules
- Do not perform any work activities during a job shadow, simply observe and ask questions
- Student and/or parents must provide all transportation to and from the job shadow experience
- Students must write 3 paragraph reflection of each job shadow activity or agree to be interviewed by the WBL coordinator
- Students may not do more than two (2) job shadow activities in their junior year (one per semester)

12th grade

Continued use of discussion boards

- Look through ALL previously asked questions to ensure your question has not already been asked
- Check to see if the answer is available through the side buttons (wages, daily tasks, education requirements) – this counts as a Career Planning Activity – job shadowing program or co-op/internship. (Please select this option under career planning activity on your EDP.)
- Use proper grammar, not texting lingo. You are communicating with business professionals.

Please note that you are not the only individual to read this question/response. Please be appropriate or your question will be flagged and reported back to your school.

Schools without a Work-based Learning Coordinator

Continue Job Shadow Opportunities

Schools with a Work-based Learning Coordinator *

Show students ways to search for internships

Must be certified teacher

Put training agreements in place

Four annual site visits to company

Show students how they can apply for job shadow and/or internship opportunities within the career pathway the student has in their Educational Development Plan

Student should be taking related high school curriculum this year or within the past school year (this may include CTE course, appropriate math/science course, dual enrollment course, AP course or course deemed appropriate by work-based learning coordinator)

Remind students of Work-Based Learning rules

- Appropriate business attire (pants without holes, close-toed shoes, no dangly jewelry, no low cut tops)
- No cell phone use throughout the job shadow opportunity
- Follow all safety requirements
- Student and/or parents must provide all transportation to and from the job shadow or internship experience
- If

*** Refer to all official work-based guidelines:**

http://www.michigan.gov/mde/0,4615,7-140-2629_53968-220470--,00.html