

MISD Summer Programs for PreK and K
KinderConnect (PreK entering K)
First Fundamentals Camp (K entering Grade 1)

In these camps, students will be engaged in interactive, meaningful literacy experiences. They will gain important pre-reading skills such as print concepts, phonological awareness, letter knowledge, vocabulary and comprehension. This programming is consistent with research supporting 4-8 hours of daily instructional time, and smaller class sizes. (Kim and Quinn, 2013).

Dates: July 16, 2018 - August 9, 2018 (Monday-Thursday)
AM Session: 8:30-12:30 or 9:00-1:00 (Duration of four instructional hours daily and additional time for breakfast/lunch services)

Districts will be responsible for:

- Identifying and compensating an on-site administrator
- Hiring staff
- Registration Process
- Providing transportation
- Providing breakfast and lunch

MISD will be responsible for:

- Providing camp fliers/registration information for districts to send home with selected group of students (students who need additional support).
- Contracting with teachers
- One day teachers' training end of May (teachers **MUST** attend / optional for teacher assistants)
- Providing teachers with instructional materials

Staffing Information (Both programs will need an assistant):

- Teachers will be compensated for 5.5 hours a day.
- Teacher assistants will be compensated for 5.0 hours a day.
- Teacher and teacher assistant will be compensated for one day of set up prior to the start of camp (6 hours).
- Teachers need to be on site 45 minutes prior to camp start time and stay 45 minutes after camp dismisses for planning time and to help oversee drop-off/pick-up and meal services.
- Teacher Assistants need to be on site 30 minutes prior to camp start time and stay 30 minutes after camp dismisses to help oversee drop-off/pick-up and meal services.
- Teachers will be compensated \$30.00/hour and paid by the MISD.
- Teacher Assistants will be compensated \$15.00/hour and paid by the MISD.
- All payment is processed after the end of the 4 week period and it's on a 1099, not a W-2. No taxes/retirement will be taken out...teachers will receive full amount.
- **There will only be 16 students per class.**
- **KinderConnect teachers will attend training on May 30** (optional for teacher assistants).
- **First Fundamental teachers will attend training on May 31** (optional for teacher assistants).

Qualifications:

- Valid Michigan Teaching Certificate
- Early Elementary Experience
- Early Childhood Endorsement Preferred (not required)
- Enthusiastic, Energetic, and Positive Professionals ☺

Responsibilities:

- Provide effective instructional methods based on a daily schedule of curriculum
- Administer pre and post assessments
- Maintain lesson plans
- Plan appropriate instruction based on assessments and to support student need

District To-Do List:

- Send an emailed commitment and information needed for the flier to Sheri Miller smiller@misd.net by April 6.
- Confirm an on-site administrator to oversee camp
- Send home fliers with targeted students in **current** grades Pre-Kindergarten and Kindergarten
- Included with flier should be:
 - District Emergency Card
 - District Media Release Form
 - Any other district-required documents (transportation, etc.)
 - Arrange Transportation and Meal Services

Job Descriptions for Selecting Summer Camp Teachers:

It is imperative that the chosen teachers are truly master teachers and that students will be very comfortable with them in a short time. They must possess the energy and enthusiasm to really make a difference in a short time.

THEY ALSO MUST BE AVAILABLE FOR THE DURATION OF CAMP DATES OR DISTRICT MUST PROVIDE COVERAGE AND PAYMENT FOR THAT COVERAGE.

- In addition, teachers (optional for teacher assistants) should agree to one day of MANDATORY training on Wednesday, May 30 (KinderConnect) and Thursday, May 31 (First Fundamentals).
- There will be no compensation for this training.
- Teachers are reminded to provide legal name, home address and cell phone in contacts for on-line registration. This information will be used for contracts and payments.
- If a substitute is needed, the teacher will need to select sub reimbursement at the time of registration.