



## **MISD Summer Program 2018 – Science Literacy Camp** for students entering 2nd, 3rd, 4th Grades

In this camp, students will engage with high-interest science based texts to develop vocabulary, fluency, and comprehension strategies. Text levels will vary between beginning of 2<sup>nd</sup> grade and end of 4<sup>th</sup> grade.

**Students reading below a beginning of 2<sup>nd</sup> grade reading level may struggle with the materials.**

Students will also engage in science activities and experiments focused on developing rich content knowledge. This programming is consistent with research supporting 4-8 hours of daily instructional time, and smaller class sizes (*Kim and Quinn, 2013*)

**Dates:** July 16, 2018 – August 9, 2018 (Monday-Thursday)  
Duration of four instructional hours daily and additional time for breakfast/ lunch services

### **Districts will be responsible for:**

- Identifying and compensating an on-site administrator
- Hiring teaching staff to support three classrooms unless additional sections requested
- Registering students
- Providing transportation
- Providing breakfast and lunch

### **MISD will be responsible for:**

- Providing camp flyers/registration information for districts to send home with selected students
- Contracting with teachers / classroom assistants
- Training teachers
- Providing teachers with instructional materials

### **Staffing Information:**

- Teachers will attend mandatory training on Tues, May 29, 2018. Teachers should register on courseware no later than Tuesday, May 22.
- Teachers will be compensated for 5.5 hours a day.
- Teacher will be compensated for 6 hours of set up prior to the start of camp.
- Teachers will arrive on site 30 minutes prior to camp start time and stay 30 minutes after camp dismisses to help oversee student drop-off/ pick-up and meal services.
- Teachers will be compensated \$30.00/hour and paid by the MISD.
- Teacher Assistants will be compensated \$15.00/hour and paid by the MISD.
- Substitutes will not be provided by the MISD. Substitutes must be provided and paid for by the district.
- All payments are processed after the end of the 4 week period and contracts are 1099, not a W-2. No taxes/retirement will be taken out ahead of time. Teachers will receive full amount.
- **There will be approximately 16 students per class.**

### **Qualifications for Teachers:**

- Valid Michigan Teaching Certificate
- Exemplary experience in teaching elementary reading, writing and science
- Enthusiastic, energetic, and positive professionals☺

### **Responsibilities:**

- Provide effective instructional methods based on a daily schedule outlined in training
- Administer post assessments
- Maintain lesson plans
- Plan appropriate instruction to support student need

### **District To-Do List**

- Send an emailed commitment to MISD by Friday, **April 13<sup>th</sup>, 2018**  
Please address [lrivard@misd.net](mailto:lrivard@misd.net) and [mklein@misd.net](mailto:mklein@misd.net)
- Confirm an on-site administrator to oversee camp
- Confirm a building to use- access to technology/ copier will be needed
- Send information needed for flier to Lynn Brown [lbrown@misd.net](mailto:lbrown@misd.net) by **May 1**
- Send home fliers with targeted students in **current** grades 1-3 by **May 18**
  - 48 students **entering** Grades 2,3,4 that are *between 2<sup>nd</sup> - 4<sup>th</sup> grade reading levels*
  - Included with flier should be:
    - District Emergency Card
    - District Media release form
    - Any other District required document (transportation, etc)
- Select teachers to be trained and register teachers for training- see *job descriptions*
- Register students into a district template with all fields requested –instructions will be emailed to districts for registering students. **-Deadline for registration is Friday, June 8th**
- Arrange transportation and meal services

### **Job Descriptions for Selecting Summer Camp Teachers**

The district will be responsible for selecting (3) teachers that fit the criteria listed. It is imperative that the chosen teachers are truly master teachers and that students will be very comfortable with them in a short time. They must possess the energy and enthusiasm to really make a difference in a short amount of time! **THEY ALSO MUST BE AVAILABLE FOR THE DURATION OF CAMP DATES** or districts must provide coverage and payment for that coverage.

In addition teachers/ admin should agree to one day of MANDATORY training on Tues, **May 29, 2018**.

- There will be no compensation for this training.
- Teachers are reminded to provide legal name, home address and cell phone in contacts for registration. This info will be used for contracts and payments.
- If a sub is needed, the teacher will need to select sub reimbursement at the time of registration.

Summer Camp teachers will need to commit to teaching from July 16 to Aug 9.

- Teachers will be compensated at \$30/ hour and will be paid by the MISD.
- Teachers should report a half hour early and stay a half hour later than the student day.
- Teachers will receive 6 hours of pay for initial set up of the classroom.
- Teachers and teacher assistants should make every effort to attend all 16 days of camp. If in the case of an emergency, sub plans should be arranged through the district office.
- There will be 3 teachers per 48 students; approximately 16 students per teacher.