

## CTE - Year End Checklist

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- ☐ Email Shannon Williams with district contact for **MI Career Quest**. ( [swilliams@misd.net](mailto:swilliams@misd.net) )
  - Registration will open in mid-August.
  - Decide who will be targeted prior to the end of the school year so you know how many spots to reserve.
  
- ☐ **MFG Day**
  - Touch base with your district coordinator
    - Ensure busses are reserved.
    - District representative at September 20<sup>th</sup> MFG Day Breakfast.
    - Place MFG Day advertisement in September newsletter or other form of community communication (Shannon will email).
  
- ☐ **Career Cruising – Course Planner Informational Meeting**
  - Attend June 5<sup>th</sup> 11:00-12:00, room 103A/B
    - registration open  
<http://www.solutionwhere.com/misdtraining/cw/showcourse.asp?5845>
  - If you cannot attend send someone else in a decision making role.
  
- ☐ Work with CTE Director to establish a **"Talent Consortium"**
  - Needed for competitive Marshall Plan
  - A Talent Consortium is a consortium of entities that enter into a Talent Agreement. At a minimum, parties to a Talent Consortium must include a district or ISD and at least two employers or organizations representing employers. For the purposes of Marshall Plan Funding, MDE and TED will give preference to grants from Consortiums that include one or more of the following additional partners:
    - Postsecondary
    - Non-profit partner engaged in developing talent
    - MiSTEM Regional Network
    - Michigan Works! Agency