

September 26, 2019

The MISD Distance Learning Email System - Who gets What Email

The emails that both teachers and the tech coordinator person gets from misdDL@misd.net (the DL scheduling software system)

- ❖ MISD Distance Learning - Request Accepted
- ❖ MISD Distance Learning - Request Waiting List
- ❖ MISD Distance Learning - Request Withdrawn
- ❖ MISD Distance Learning Session Reminder
- ❖ MISD Distance Learning Schedule (weekly schedules)
- ❖ Rescheduling of a program or any other type of communication necessary

The email that only goes to the tech coordinator person from misdDL@misd.net is the monthly district report that lists all registered teachers from your district.

The tech coordinator contact list I have is in the Distance Learning Scheduling Software program. This email list is for tech coordinators for each building or district. Whoever needs to know about the teacher participating on a particular date or particular program can be on this email list.

It is up to you to notify me of any updates or deletions on who you want to be on this email list to receive the monthly district reports, weekly schedules and teacher registrations and the status of that registration.

My email is djobe@misd.net to notify me of any changes for the tech coordinators email list.

There is a separate listserv for teachers who want to be notified of upcoming programs, changes to the schedules, or special announcements about the authors, specialists or upcoming book events. Tech coordinators can also be on this listserv if they choose to be. This listserv is private and only used for the MISD Distance Learning programs.

The website to register for the listserv is

<https://www.misd.net/distancelearning/subscribe.html>

Any questions please let me know. Thank you.

Denise Jobe, Event Coordinator

MISD Instructional Technology / Distance Learning Department

586-228-3415; djobe@misd.net

The Leader In Quality Distance Learning Programming

<http://www.misd.net/DistanceLearning>