

Macomb Intermediate School District
Interactive Video Conference Programs Step By Step Process

1.

- Choose program you want to participate in, Information about what programs are being offered is on the website <https://www.misd.net/distancelearning/>

2.

- Register for program on the website <https://www.misd.net/dl/> simple process with drop down menus.

3.

- You and the technology person in your school or district will receive an email about status of your registration.

4.

- A reminder email will be sent to you and your technology person from your school or district about 6 – 7 weeks prior to the date of the program with information about the materials and this will be the last chance to withdraw from the program.

5.

- 4 weeks prior to the date of the program you and your technology person from your school or district will be sent a weekly “Distance Learning” schedule as a reminder that you both need to be prepared for the program.

6.

- 2 -3 days prior to the date of the program you and your technology person from your school or district will be sent an email as a reminder and the Zoom meeting connection information.

7.

- Connect to the program on the date of the interactive distance learning program.

8.

- After the program an follow up email will be sent to only you with information about returning the materials to the MISD, filling out the evaluation form and having students thank the author or educational specialist.

9.

- Return the materials to the MISD. Thank you for participating in the MISD Interactive Distance Learning Video Conferences. We hope you and your students enjoyed this fun and educational learning experience.