



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING


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GOVERNOR

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STATE SUPERINTENDENT

MEMORANDUM

DATE: October 11, 2017

TO: Intermediate School District Special Education Directors

FROM: Teri Chapman, Ed. S., Director
Office of Special Education 

SUBJECT: *Family Matters* Arabic and Spanish Letters for Parents

At the beginning of the school year, the Michigan Department of Education (MDE), Office of Special Education (OSE) asked all intermediate school districts (ISDs) to distribute *Family Matters* resources to parents at initial Individualized Education Program (IEP) meetings.

The resources included a letter from the OSE and a Procedural Safeguards fact sheet. Please find attached the Arabic and Spanish translations for both documents.

Also, please be aware that all *Family Matters* fact sheets will be translated into Arabic and Spanish. The English, Arabic, and Spanish versions of all the fact sheets will be available on the [Family Matters](http://michigan.gov/specialeducation-familymatters) (michigan.gov/specialeducation-familymatters) section of the website.

Thank you again for helping to share this information with parents.

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